

HOODLAND FIRE DISTRICT #74
SPECIAL BOARD MEETING MINUTES
April 30, 2024

Board Members: Nora Gambée, Cliff Fortune, Terry Niedermeyer, and Mary Ellen Fitzgerald. [John Drake (Absent)] Four voting members in attendance.

Staff/Volunteers: Division Chief Scott Kline and Kelli Ewing, Office Administrator.

Guests: Alexandra Cettie [Otak] (Zoom)

1. Call to Order: By Nora Gambée at 7:00 PM

2. Roll Call

3. Pledge of Allegiance: Led by Cliff Fortune

4. Persons to be Heard. None

5. Unfinished Business. None

6. New Business

A. Review changes to the Intergovernmental Agreement between Clackamas County and Hoodland Fire District #74

7. Executive Session under ORS 192.660 2(e) Conferring with persons designated by the Board to negotiate real property transactions and 2(f) To consider confidential documents exempt from public inspection, including communications from legal counsel.

RECESS from Regular Session at 7:07 PM

RECONVENE into Executive Session at 7:09 PM

A. Discussion on Intergovernmental Agreement between Clackamas County and Hoodland Fire District #74

B. Discussion on confidential documents from Attorney John Watts

ADJOURNMENT of Executive Session at 7:36 PM

RECONVENE into Regular Session at 7:36 PM

8. Other New Business.

A. New Station Project

- i. HFD Attorney John Watts was tasked with reviewing the Architectural Services contract for Mackenzie Inc. The review should be finished in time for the May 7, 2024 Board Meeting so it can be thoroughly discussed.
- ii. Discussion on timeline for each phase of the project. Phase 1 and a portion of Phase 2 would be before bond, the remaining phases would be after. Public involvement will happen early on. The Board has access to Otak's Smartsheet website which is continually being updated with the project timelines.
- iii. Discussion on the cost of each phase. Currently there is only a commitment to costs in Phase 1. Approximate fees for Phase 2 and Phase 3 will be negotiated in the future, but there is ballpark estimates.
- iv. Discussion on alternative funding options for New Station Project. Looking into state and federal grant options as well as reaching out to Representatives. There will need to be a solid package to provide before requesting funds. The architect will be able to put together many of the requirements needed. Application deadlines for 2025 funds will need to be reviewed.

9. Adjournment by Nora Gambee at 8:10 PM

Respectfully Submitted,

Kelli Ewing

Kelli Ewing, Office Administrator

Notes Typed By: Christi Harris, Administrative Assistant